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TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT FOR PROPOSAL DEVELOPMENT - STRENGTHENING OF THE SOUTH AFRICAN TUBERCULOSIS RESPONSE

1. Background

The South African National AIDS Council (SANAC) brings together government, civil society and the private sector to create a collective response to HIV, TB and STIs in South Africa. In May 2017, SANAC released the fourth National Strategic Plan (NSP) for HIV, tuberculosis (TB) and sexually transmitted infections (STIs). This five-year plan (2017–2022), which aims to track the progress towards transitioning these epidemics to no longer being public health threats by the year 2030.

2. Purpose of the Consultancy

In conjunction with the SANAC Secretariat team, the consultant will take the lead in developing a) a compelling, evidence-based proposal in accordance with Request for Proposal guidelines for submission to the funder. The consultant will bring to the programme design process previous experience from developing and writing successful integrated, multi-sectoral, proposals involving several stakeholders for institutional donors. It is desirable that they consultant also brings a good understanding of issues relating to TB prevention and treatment, public health and working with coordination of private sector and civil society.

Building upon this experience, the consultant will help develop a proposal for responding to South African needs around improving TB case detection. This will require scoping, reviewing, analysing, and integrating existing TB response interventions and programs in South Africa.

The consultant will organise a consultation with the SANAC Secretariat to facilitate reviewing, analysing, and prioritising of activities for the programme and working out the required budget to implement these activities.

3. Scope of Work

SANAC seeks to engage a consultant to work closely with the SANAC Secretariat to:

- a) Review relevant literature and documents to inform the strengthening of the South African TB response, focusing on improving TB case detection;
- b) Prepare a full draft project proposal to address the objectives of SANAC, the Funder and other working documents;
- c) Facilitate 2 x meetings to maintain SANAC Secretariat ownership and input in the program design processes;



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d) Based on the information/input gathered; design a project, including logical framework, budget, and narrative concept note and proposal funding application

4. Expected Deliverables

The principal delivery of this consultancy will be a finalized proposal with a work plan and budget.

5. Timeframe

The level of effort expected is 5 consultancy days, between 10 – 30 April 2020

6. Qualifications and experience

SANAC Trust intends to contract a consultant with extensive experience that includes:

- Bachelor's degree in Public Health, Health or Social Sciences. A Master Degree in Public Health will be added advantage. Knowledge in TB response in South Africa.
- Minimum of 5-10 years' experience in proposal development within the public health field
- Strong program design skills, including capacity to prepare logical, coherent, and consistent documents including log frames and budgets.
- Prior demonstrated experience developing proposals for institutional donors, in particular those funding public health programs.

Competencies and special skills requirement:

- Excellent command of written and spoken English
- Demonstrate strong written communication, research and analytical ability, and ability to rapidly integrate information from various sources.
- Familiar with the concept of development and evaluation, in particular, is an advantage.
- Knowledgeable of current SANAC activities including the NSP.
- Ability to deliver the requirements on time and be responsive to all communications from SANAC Trust.
- Ability to work under pressure.

7. Supervision

The service provider will be supervised by the Executive Manager: NSP Implementation at SANAC, who will work closely with the consultant to discuss the work and the review drafts and the final product.