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<b>BID/RFQ NUMBER:</b>	<b>RFQ SANAC 07/005/2021</b>
<b>CLOSING DATE:</b>	<b>04 August 2021</b>
<b>CLOSING TIME:</b>	<b>11:00 AM</b>
<b>BID VALIDITY PERIOD:</b>	<b>90 DAYS (COMMENCING FROM THE BID CLOSING DATE)</b>
<b>DESCRIPTION OF BID:</b>	<b>APPOINTMENT OF A CONSULTANT TO FACILITATE THE TB 101 TRAINING FOR TB AMBASSADORS</b>
Please Indicate whether the bidder is a: Service Provider or Independent Consultant	
RFP/ RFQ TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESSES: Email address: <a href="mailto:Beullah@sanac.org.za">Beullah@sanac.org.za</a> Copied: <a href="mailto:Elliot@sanac.org.za">Elliot@sanac.org.za</a> Copied: <a href="mailto:Mbali@sanac.org.za">Mbali@sanac.org.za</a>	
Only Email submission is Accepted for this request due to COVID-19 Lockdown restrictions	



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## **TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TO FACILITATE THE TB 101 TRAINING FOR TB AMBASSADORS**

### **1. Background**

South Africa has also committed to the Global Plan to End TB 2016 - 2020. Set by the Stop TB Partnership this involves implementing the 90-90-90 strategy for TB. The 1st South Africa tuberculosis (TB) prevalence survey results indicates in 2018 was 737 per 100,000. Prevalence was lowest in younger people (15-24 years) and peaked in those between the ages of 35 and 44, and adults older than 65. Based on the new prevalence data, the WHO estimates that in 2019, 58,000 people died of TB in South Africa. COVID-19 has had a devastating impact on the number of people getting tested and treated for TB. According to new research, testing rates for TB have dropped by up to 50% in the year since South Africa's COVID-19 lockdown. Additionally, far fewer people have accessed treatment for TB since March 2020. Unfortunately, this means that current rates of TB are likely to be even higher than those identified during the pre-COVID-19 era.

In order to reach the unreached and to find TB patients early in the course of their illness, a wider range of stakeholders already involved in community-based activities needs to be engaged. To enhance community engagement as one of the approaches, the Former Minister of Health Dr Aaron Motsoaledi, during the unveiling of the Massive TB Screening campaign in parliament in November 2015, introduced the TB Ambassadors program as people who have either been affected by TB, directly or indirectly, or are in positions of influence in society and have volunteered to add their voices to raising awareness around TB and protecting South Africans from the disease.

Following the launch of the new cadre of TB Ambassadors, SANAC, through the South Africa TB Caucus Secretariat intends to train the TB Ambassadors on the basic information on TB in prevention, diagnosis and treatment in an effort to build their capacity (knowledge, skills and attitudes) as they assist in raising awareness, removing fear and reducing stigma in the national, provincial and local communities.

### **2. Purpose of the Consultancy**

In conjunction with the SANAC Secretariat team, the consultant will take the lead in developing and implementing a 3-day basic TB training program that will include;

1. *Basic Orientation on TB.* This module will provide basic information about TB, how it is transmitted, how it can be prevented, and how it is treated. This session will also



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provide time for participants to brainstorm and to explore society's perceptions about TB and people who have TB, and the impact of these perceptions on TB-affected communities.

2. *Bridging Session: TB-related Issues in the Community.* This module facilitates a process by which the participants will link their TB-related issues to broader human rights issues that they experience.
3. *Understanding Human Rights Issues in TB.* In this module, participants will learn about basic human rights information and gain an understanding of the human rights issues related to TB.

### **3. Scope of Work**

SANAC seeks to engage a consultant to work closely with the SANAC TB Caucus Secretariat to:

- a) Participate in an inception meeting with the SANAC TB Caucus Secretariat to plan the outcomes, content and structure of the training
- b) Develop a Pre-training Preparation guide.
- c) Prepare the TB 101 Training Materials (power point presentation, algorithms, pre and post testing tools) to help ensure that they sufficiently cover different learning styles and can maintain the focus of the participants
- d) Provide facilitation throughout the training, and assist in ensuring that all participants are engaged and benefitting from the training
- e) Conduct the evaluation of the 3-day TB 101 training for TB Ambassadors
- f) Report on the conducted training for TB Ambassadors

### **4. Expected Deliverables**

- a) Inception Report with work plan for implementing the TB 101 training, including strategy and proposed methodologies
- b) Developed package of training materials for participants.
- c) Final Training Report on TB 101 for TB Ambassadors

### **5. Timeframe**

The level of effort expected is 5 consultancy days, between 15 – 31 August 2021

### **6. Qualifications and experience**

SANAC Trust intends to contract a consultant with extensive experience that includes:

- Bachelor's degree in Public Health, Health or Social Sciences. A Masters' Degree in Public Health will be added advantage.
- Knowledgeable of current SANAC activities including the NSP.
- Knowledge in TB response in South Africa.



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- Extensive experience (at least 5 years) experience in completing public health trainings/workshops for community members.
  - Extensive knowledge of civil society sector in South Africa.
  - Extensive experience on building capacities.
  - Demonstrated high level of professionalism and an ability to work independently and in high pressure situations under tight deadlines.
  - Excellent inter-personal communication skills including experience of facilitation of trainings/workshops and presentation.
  - Proven and demonstrated broad knowledge of and ability to utilize principles, methods, techniques and systems of project management.
  - Excellent command of written and spoken English
  - Ability to deliver the requirements on time and be responsive to all communications from SANAC Trust.
  - Ability to work under pressure.

## 7. Supervision

The service provider will be supervised by the Executive Manager: NSP Implementation at SANAC, who will work closely with the consultant to discuss the work and the review drafts and the final product.

## 8. The selection criteria

<b>Selection Criteria</b>	<b>Percentage</b>
Qualifications and demonstrated track record / knowledge in facilitating TB 101 Training	<b>40%</b>
Technical proposal demonstrates clear process and methodology for delivering high quality TB 101 Training for TB Ambassadors	<b>30%</b>
Demonstrated track record of facilitating TB training	<b>10%</b>
Financial proposal	<b>20%</b>
<b>Total</b>	<b>100%</b>