



P.O. Box 13912, HATFIELD, 0028 | 2<sup>nd</sup> Floor, Block E, Hatfield Gardens, 333 Grosvenor Street, Hatfield, PRETORIA, 0028, Tel:  
+27 012 748 1000, Fax: +27 086 667 8894  
VAT No.: 496 026 5751

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<b>BID/RFQ NUMBER:</b>	<b>RFQ SANAC 11/001/2021</b>
<b>CLOSING DATE:</b>	<b>19 November 2021 @ 16:00 PM</b>
<b>RE-ADVERT DATE:</b>	<b>28 January 2022 @ 11:00</b>
<b>BID VALIDITY PERIOD:</b>	<b>90 DAYS (COMMENCING FROM THE BID CLOSING DATE)</b>
<b>DESCRIPTION OF BID:</b>	<b>THE APPOINTMENT OF A CONSULTANT TO DEVELOP AN IMPLEMENTATION FRAMEWORK FOR CARE, TREATMENT AND SUPPORT FOR ADOLESCENTS AND YOUNG PEOPLE LIVING WITH HIV IN SOUTH AFRICA</b>
Please Indicate whether the bidder is a: Service Provider or Independent Consultant	
RFP/ RFQ TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESSES: Email address: <a href="mailto:Beullah@sanac.org.za">Beullah@sanac.org.za</a> Copied: <a href="mailto:Koketso@sanac.org.za">Koketso@sanac.org.za</a> Copied: <a href="mailto:Mbali@sanac.org.za">Mbali@sanac.org.za</a>	
Both Email and Hardcopy Submission are Accepted for this request	



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## **TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TO DEVELOP AN IMPLEMENTATION FRAMEWORK FOR CARE, TREATMENT AND SUPPORT FOR ADOLESCENTS AND YOUNG PEOPLE LIVING WITH HIV IN SOUTH AFRICA**

### **1. Introduction**

The South African National AIDS Council (SANAC) seeks to appoint a consultant to develop an Implementation Framework for the optimisation of care, treatment, and support for adolescents and youth Living with HIV (AYLHIV) in South Africa.

### **2. Background**

Adolescents and young people (AYP) remain at the centre of the HIV prevention agenda globally and in South Africa due of the susceptibility and high prevalence of HIV among this cohort. Globally, more than 2 million adolescents are living with HIV, among whom 88% are in sub-Saharan Africa. A Human Science Research Council (HSRC) study on Adolescence Living with HIV has indicated that 3.7% of all adolescents in South Africa are living with HIV. Research highlights the complexities that AYLHIV face when making decisions around HIV and their own health and the challenges identified are developmental and contextual factors which require a need to focus on positive prevention of onward transmission and continuous care and support for AYLHIV. The South African National Strategic Plan (NSP) for HIV, TB and STI's (2017-2022) recognises AYP living with HIV as some of the key and vulnerable populations who require reinforced and sustainable efforts towards care and support as well as addressing social and structural factors which increase challenges faced by AYLHIV such as treatment fatigue, treatment default and reduced viral suppression. Adolescents living with HIV largely belong to two distinct groups—those who acquired HIV in infancy and are heavily antiretroviral therapy (ART)-experienced, and those who acquired HIV more recently during their teens.

The UNAIDS Global Strategy (2021-2026) has recognized the importance of integrating preventative measures with treatment and care interventions as a more effective and sustainable approach towards the reduction of new HIV infections and ultimately ending AIDS as a public health threat by 2030. These efforts would therefore enable countries to reach the 90-90-90 targets and ensure that there is progress towards reaching country, regional and global goals. The second result area stated in the strategy is focussed on ensuring that key populations including AYLHIV, know their status and are immediately offered and retained in quality, integrated HIV treatment and care that optimise their health and well-being. . At a national level, these goals are grounded in goal 5 of the NSP which ensures human rights is at the centre of all HIV prevention efforts. One of the core sub-objectives is ensuring that the provision of rehabilitation, comprehensive psychosocial support and mental health services for



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people living with and affected by HIV and TB is expanded. Thus, the need to identify targeted comprehensive interventions to provide adequate care and support for AYLHIV to ensure they realize their rights and full potential.

### **3. Purpose**

The purpose of an AYLHIV Implementation framework is to provide guidance towards the implementation of AYLHIV programmes and interventions and to optimize the impact of Sexual and Reproductive Health (SRH) services and ensure inclusive, targeted, and appropriate interventions for AYLHIV. The framework aims to integrate critical health and social services and AYLHIV development programmes, social and behaviour change communication, and mobilisation for better access to and improved quality of health products and services for Adolescents and Young People.

### **4. Scope of Work**

SANAC seeks to engage a service provider/consultant to undertake the following piece of work, grounded in human rights, and using participatory approaches:

1. Review existing AYLHIV data, programmes and initiatives including culturally and contextually relevant community-based approaches.
2. Conduct stakeholder consultations ensuring maximum participation of AYLHIV
3. Lead the development of a AYLHIV implementation framework that is contextually customised and appropriate.
4. Develop a monitoring and evaluation framework for tracking progress of the AYLHIV implementation framework.
5. Develop a reporting framework for the monitoring of the AYLHIV implementation framework.
6. Conduct a gap analysis and provide a detailed report
7. Carry out a mapping exercise of AYLHIV services and interventions at national and sub-national level.

### **5. Expected Deliverables**

1. Print-ready ALHIV implementation framework with targets and high-level costing
2. Print-ready Monitoring and Evaluation Framework for tracking progress of the ALHIV implementation framework.
3. Print-ready Reporting Framework for the monitoring of the AYLHIV implementation framework

### **6. Qualifications and Experience**

The consultant requires should meet the following criteria:



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- Registered service provider with at least 3 years of experience, in developing strategic frameworks with BBBEE registration.
- Knowledge of HIV, TB and STIs in South Africa.
- Thorough understanding of HIV in the context of treatment and prevention and adequate understanding of challenges faced by PLHIV
- Aptitude for policy, strategic planning, system development, and organizational skills, including results orientation.
- Minimum of 5 years proven track record in designing visually engaging infographics on HIV, TB and STIs.
- Knowledge and/or understanding of the SANAC and its stakeholders.
- Excellent English language writing and editing.

## **7. Competencies and Special Skills Requirement**

- Demonstrate strong written communication, analytical ability, and ability to rapidly integrate information from various sources.
- Knowledgeable of current SANAC activities including HIV, TB and STIs.
- Ability to deliver the requirements on time and be responsive to all communications from SANAC.
- Ability to work under pressure.

## **8. Timelines**

The level of effort expected is from 1 December 2021 –01 March 2022 (**90** days).

## **9. Criteria for Selection:**

- The selection of the best offer will be based on the combined scoring method: (the qualifications and methodology will be weighted 80%, combined with the price offer, which will be weighted 20%).
- Methodology and approach to delivering the ToR (40%)
- Internal capacity (capacity, resources, and capability) to meet the requirements of the TOR (30%)
- Experience of Lead Consultant that will be assigned to the contract (10%)
- Financial proposal (inclusive of all costs) (20%)

## **10. Supervision**

The service provider will be supervised by the SANAC AYP Team and the AYLHIV Advisory Group

## **11. Payment schedule for the task**



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This will be between 01 December – 01 March 2022

The payment will be made as follows:

- 1st instalment – 25% (after delivering the Inception Meeting Report),
- 2nd instalment – 50% (after delivering the 1st Draft of the 3 x Deliverables), and
- Final instalment – 25% (after submission of Final Deliverables)

## 12. Application process

Application must reach the below mentioned person by 28 January 2022 at 11H00 a.m. Only electronic submission will be accepted.

Koketso Rathumbu

National Youth Ambassador

[koketso@sanac.org.za](mailto:koketso@sanac.org.za)

## 13. Bid should be accompanied by the following documents

1. Proposal which include a project approach and work plan
2. Project Leader and Staff CV
3. BEE and Tax Compliant pin
4. Three Reference letters in a similar project
5. Costing/ price quotation
6. Resent CSD Summary report ( with active company registration status and Tax Compliant Status)
7. Successful bidder will be required to complete (SBD4, 8, 9 6.1 and General Condition of Contract)

For bid submission enquiries, please contact [beullah@sanac.org.za](mailto:beullah@sanac.org.za)

before the Closing date for the application is 28 January 2022 @ 11:00

**NB: Please indicate your ability, availability and daily rate to undertake the terms of reference above (including travel and daily subsistence allowance, if applicable). Applications submitted without a daily rate will not be considered.**