



P.O. Box 13912, HATFIELD, 0028 | 2<sup>nd</sup> Floor, Block E, Hatfield Gardens, 333 Grosvenor Street, Hatfield, PRETORIA, 0028, Tel: +27 012 748 1000,  
Fax: +27 086 667 8894

VAT No.: 496 026 5751

<b>BID/RFQ NUMBER:</b>	<b>RFQ0002095</b>
<b>CLOSING DATE:</b>	<b>01 April 2022</b>
<b>CLOSING TIME:</b>	<b>14:00 P.M</b>
<b>BID VALIDITY PERIOD:</b>	<b>90 DAYS (COMMENCING FROM THE BID CLOSING DATE)</b>
<b>DESCRIPTION OF BID:</b>	<b>Social and Structural Drivers Consultant for the Development of the South African National Strategic Plan for HIV, TB and STI's 2023 - 2028</b>
Please Indicate whether the bidder is a: Service Provider or Independent Consultant	
RFP/ RFQ TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESSES:	
Email address: <a href="mailto:Beullah@sanac.org.za">Beullah@sanac.org.za</a>	
Copied: <a href="mailto:celeste@sanac.org.za">celeste@sanac.org.za</a>	
Copied: <a href="mailto:Nosiphiwo@sanac.org.za">Nosiphiwo@sanac.org.za</a>	
Copied: <a href="mailto:Mbali@sanac.org.za">Mbali@sanac.org.za</a>	
Only Email submission is Accepted for this request due to COVID-19 Lockdown restrictions	



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## **Terms of Reference**

### **Request for Proposals for a Social and Structural Drivers Consultant for the Development of the South African National Strategic Plan for HIV, TB and STI's 2023 - 2028**

#### **1) Background**

The South African National AIDS Council (SANAC) brings together government, civil society, and the private sector to create a collective response to HIV, TB and STIs in South Africa (SA). SANAC released the fourth National Strategic Plan (NSP) for Human Immunodeficiency Virus (HIV), Tuberculosis (TB) and Sexually Transmitted Infections (STIs) in 2017. The five-year plan (2017–2022), guides the multi-sectoral implementation of strategies to address the impact of HIV, TB and STIs. The NSP also contributes to the efforts of reaching the health-related and other relevant targets of the Sustainable Development Goals (SDGs), including universal health coverage.

The country is embarking on the development of a 5<sup>th</sup> generation of the NSP for HIV, TB and STIs 2023 – 2028. The NSP is the key document to the country's response to HIV, TB and STIs. since it will take the country towards the target of ending AIDS as a public health threat by 2030. The NSP for HIV, TB and STIs 2023 – 2028 needs to respond to prevalent issues, be agile, radical, and should align with the 4<sup>th</sup> industrial revolution implications. The NSP for HIV, TB and STIs 2023 – 2028 should provide a sense of renewed hope to people infected and affected by HIV, reflect highly effective and high-impact interventions backed by evidence-informed analysis, to enable the achievement of the UNAIDS 95-95-95 targets. The UNAIDS 95-95-95 will propel the country towards the achievement of the agenda 2030 goals.

#### **2) Purpose of the Consultancy**



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SANAC seeks the services of a Consultant for the development of the NSP for HIV, TB and STIs 2023 – 2028 focusing on the social and structural determinants that are fuelling the three epidemics. The consultant will work in collaboration with the SANAC Secretariat, based at Hatfield, Pretoria.

- The Consultant need to ensure that the Goal on social and structural drivers is clearly described, articulated, and defines the focus areas towards addressing main barriers of HIV epidemics.
- The social and structural drivers of the NSP document should address all the critical components that are putting people at risk of the of the three epidemics.
- The development of this goal and the entire NSP document should put emphasis on the community centric approach, with great consideration of the intersectionality and application of the inequality lens.
- These, that must be consistent, sound and backed by cutting edge scientific evidence.
- Several themes have been identified as necessary to form the backbone of the NSP for HIV, TB and STIs 2023 – 2028 including emphasis on its governance, interphase with regional and local level planning, the placement of communities at the centre of the response, the sustainability of efforts, applying the inequality lens in addressing social and structural determinants of the epidemics, increased focus on TB elimination efforts, and incorporation of lessons learnt and leveraging on efforts made during the response to the COVID-19 pandemic.

The general objective of the consultancy is to work in collaboration with Lead writer, other Expert Consultants and Technical Working Groups (TWGs) to develop a well-costed NSP for HIV, TB and STIs 2023 - 2028.



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### **3) Scope of Work**

The SANAC Secretariat seeks to engage a consultant to work closely with the Lead Writer, Expert Consultants to ensure the production of a clear logical NSP for HIV, TB and STIs 2023 – 2028. The Consultant will lead the development and finalisation of the social and structural drivers component through bringing programme design processes and previous experience from developing and writing successful integrated, multi-sectoral, proposals involving several stakeholders and donors. The consultant will lead the consultations on the following technical areas of the NSP for HIV, TB and STIs 2023 – 2028.

The consultant will undertake the following assignment:

- Using the existing literature relevant to the South African context and existing evidence-based programmes in leadership and participation of NSP development to decision making mechanisms or processes as well their access to human rights.
- Map social and structural drivers of the HIV, TB and STIs epidemics relevant to the South African context that undermine the HIV and AIDS response in the country.
- Categorise the drivers according to context and level of vulnerability in relation to power imbalances, harmful and cultural norms, and economic dependence.
- Identify effective interventions using the examples of evidence-based programmes to address inequalities and causing vulnerabilities on NSP for HIV, TB and STIs 2023 – 2028. These should be packaged in a manner that complement the existing biomedical interventions.
- Identify and unpack the responsibilities of the key role-players and institutions in the delivery of social and structural interventions to mitigate the HIV epidemic in South Africa, outlining their respective roles and responsibilities, and propose



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practical methods and solutions to ensure they effectively deliver they deliver on their mandates to the national HIV and AIDS response.

- Conduct an analysis of source of funding and develop a costing exercise to address the identified mitigating initiatives.
- Develop a monitoring and evaluation framework and tools to track progress in the delivery of SSD interventions.

#### **4) Deliverables**

The SSD consultant will present the methodology and working arrangements to the SANAC Secretariat and NSP reference group within two weeks of appointment. The work will be remunerated based on actual time worked substantiated by high quality documents as proof of work done by the consultant, meeting attendance and participation, as approved by SANAC Secretariat procurement procedures.

#### **5) Timeframe**

The level of effort expected is to be a maximum of 120 days. This will spread over the ten (10) months from the contract's commencement date, which is anticipated to be from 1 April 2022.

#### **6) Qualifications and Experience**

- At least a Master's degree, preferably in the field of social sciences, public health, or community development
- Excellent knowledge and ability to interpret data emanating from research institutions, the national policies and strategies and plans including the Global AIDS Strategy, National Development Plan, Government annual performance plans, medium term expenditure frameworks and HIV& AIDS and TB is desirable.



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- At least 5 – 10 years of experience in conducting research and data analysis, understanding community dynamics with prevalent cultural norms and practices that are relevant to HIV and TB response.
- Strong track record of technical writing and editing high-level documents in English on HIV, TB and STIs prevention related strategies.
- Knowledge and / or understanding of the SANAC and its stakeholders, with strong stakeholder management skills and experience working at different levels of the South African Government Structure

#### **7) Core Competencies:**

- Computer skills (e.g. Microsoft Word, Excel, Access), and applicable financial systems / applications / statistical analysis / software
- High degree of integrity, and highly organized and good analytical skills
- Excellent networking, oral and written communication, presentation, and reporting skills
- Fluency in written and spoken English is an absolute necessity

#### **8) Functional Competencies:**

- Support the preparation of information for advocacy
- Contributing to results through provision of information
- Generates new ideas and proposes new, more effective ways of doing things
- Ability to work under pressure and adhere to deadlines.

#### **9) Supervision**

The consultant will be supervised by the Lead Writer and Executive manager: NSP Implementation Unit, who will work closely with the consultant to discuss the work and the review drafts and the final product.



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## 10) Selection / Evaluations Criteria

Bidders must obtain the Minimum point of 70 out of 100 to be evaluated on Price & BEE (refer to SBD 6.1 for Adjudication process on Price & BEE).

Proposals will be evaluated on in accordance with the allocated criteria below. The rating will be as follows:

1 = Very Poor, 2 = Average, 3 = Good, 4 = Very Good, 5= Excellent

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Written Proposal Evaluation:	Weight
Sound Technical proposal detailing their interpretation of the TOR, proposed methodology and work schedule submitted.	40
Demonstrated record of accomplishment / knowledge as per TOR	20
Demonstrated record of accomplishment / knowledge as per TOR	20
Demonstrated track record in delivering similar projects – Attach references	20
Sound Financial Proposal with Justifications Aligned with the deliverables and time frame	20
Total Points Scored	100



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## 11) Proposal Format

A detailed proposal in response to this ToR is due on **01 April 2022 by 14h00pm** containing all the information required to evaluate the bid against the requirements stipulated in these terms of reference document. Please send your proposals to [beullah@sanac.org.za](mailto:beullah@sanac.org.za) the following should be attached to the proposal as annexures:

- i) Annexure A: Technical Proposal demonstrating ability to complete the assignment and produce a quality document as per scope of work detailed above
- ii) Annexure B: Summary of experience. Please attach CVs of proposed team members, where applicable which show the range of similar assignments they have undertaken and the size of these assignments, three letters of reference or other means of verifying experience
- iii) Annexure C: Summary details of proposed team
- iv) Annexure D: Pricing information. Price proposals should include VAT and should be fully inclusive of ALL costs to deliver the outputs indicated in the terms of reference.
- v) **Annexure E: CSD Summary Report with compliant status**