



P.O. Box 13912, HATFIELD, 0028 | 2nd Floor, Block E, Hatfield Gardens, 333 Grosvenor Street, Hatfield, PRETORIA, 0028, Tel: +27 012 748 1000, Fax: +27 086 667 8894

VAT No.: 496 026 5751

BID/RFQ NUMBER:	RFQ0002847
CLOSING DATE:	27 MARCH 2023
BID VALIDITY PERIOD:	90 DAYS (COMMENCING FROM THE BID CLOSING DATE)
DESCRIPTION OF BID:	THE APPOINTMENT OF A CONSULTANT TO DEVELOP AN IMPLEMENTATION FRAMEWORK FOR CARE, TREATMENT AND SUPPORT FOR ADOLESCENTS AND YOUNG PEOPLE LIVING WITH HIV IN SOUTH AFRICA

Please Indicate whether the bidder is a: Service Provider or Independent Consultant

RFP/ RFQ TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESSES:

Email address:

Beullah@sanac.org.za

Copied: Koketso@sanac.org.za

Copied: Mbali@sanac.org.za

Both Email and Hardcopy Submission are Accepted for this request



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TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TO DEVELOP AN IMPLEMENTATION FRAMEWORK FOR CARE, TREATMENT AND SUPPORT FOR ADOLESCENTS AND YOUNG PEOPLE LIVING WITH HIV IN SOUTH AFRICA

1. Introduction

The South African National AIDS Council (SANAC) seeks to appoint a consultant to develop an Implementation Framework for the optimisation of care, treatment, and support for adolescents and youth Living with HIV (AYLHIV) in South Africa.

2. Background

Adolescents and young people (AYP) remain at the centre of the HIV prevention agenda globally and in South Africa due to the susceptibility and high prevalence of HIV among this cohort. Globally, more than 2 million adolescents are living with HIV, among whom 88% are in sub-Saharan Africa. A Human Science Research Council (HSRC) study on Adolescence Living with HIV has indicated that 3.7% of all adolescents in South Africa are living with HIV. Research highlights the complexities that AYLHIV face when making decisions around HIV and their own health and the challenges identified are developmental and contextual factors which require a need to focus on positive prevention of onward transmission and continuous care and support for AYLHIV. The South African National Strategic Plan (NSP) for HIV, TB and STI's (2017-2022) recognises AYP living with HIV as some of the key and vulnerable populations who require reinforced and sustainable efforts towards care and support as well as addressing social and structural factors which increase challenges faced by AYLHIV such as treatment fatigue, treatment default and reduced viral suppression. Adolescents living with HIV largely belong to two distinct groups—those who acquired HIV in infancy and are heavily antiretroviral therapy (ART)-experienced, and those who acquired HIV more recently during their teens.

The UNAIDS Global Strategy (2021-2026) has recognized the importance of integrating preventative measures with treatment and care interventions as a more effective and sustainable approach towards the reduction of new HIV infections and ultimately ending AIDS as a public health threat by 2030. These efforts would therefore enable countries to reach the 90-90-90 targets and ensure that there is progress towards reaching country, regional and global goals. The second result area stated in the strategy is focussed on ensuring that key populations including AYLHIV, know their status and are immediately offered and retained in quality, integrated HIV treatment and care that optimise their health and well-being. . At a national level, these goals are grounded in goal 5 of the NSP which ensures human rights is at the centre of all HIV prevention efforts. One of the core sub-objectives is ensuring that the provision of rehabilitation, comprehensive psychosocial support and mental health services for people living with and affected by HIV and TB is expanded. Thus, the need to identify targeted comprehensive interventions to provide adequate care and support for AYLHIV to ensure they realize their rights and full potential.



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3. Purpose

The purpose of an AYLHIV Implementation framework is to provide guidance towards the implementation of AYLHIV programmes and interventions and to optimize the impact of Sexual and Reproductive Health (SRH) services and ensure inclusive, targeted, and appropriate interventions for AYLHIV. The framework aims to integrate critical health and social services and AYLHIV development programmes, social and behaviour change communication, and mobilisation for better access to and improved quality of health products and services for Adolescents and Young People.

4. Scope of Work

SANAC seeks to engage a service provider/consultant to undertake the following piece of work, grounded in human rights, and using participatory approaches:

1. Review existing AYLHIV data, programmes and initiatives including culturally and contextually relevant community-based approaches.
2. Conduct stakeholder consultations ensuring maximum participation of AYLHIV
3. Lead the development of a AYLHIV implementation framework that is contextually customised and appropriate and includes a Theory of Change.
4. Develop a monitoring and evaluation framework for tracking progress of the AYLHIV implementation framework.
5. Develop a reporting framework for the monitoring of the AYLHIV implementation framework.
6. Conduct a gap analysis and provide a detailed report
7. Carry out a mapping exercise of AYLHIV services and interventions at national and sub-national level.

5. Expected Deliverables

1. Print-ready ALHIV implementation framework with targets and high-level costing
2. Print-ready Monitoring and Evaluation Framework for tracking progress of the ALHIV implementation framework.
3. Print-ready Reporting Framework for the monitoring of the AYLHIV implementation framework

6. Qualifications and Experience

The consultant should meet the following criteria:

- Masters degree in Public Health, Social Work, or related social science field, Nurse, or MD with experience in public health programme development.
- Registered service provider with at least 3 years of experience, in developing strategic frameworks with BBBEE registration.
- Knowledge of HIV, TB and STIs in South Africa.



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- Thorough understanding of HIV in the context of treatment and prevention and adequate understanding of challenges faced by PLHIV
- Aptitude for policy, strategic planning, system development, and organizational skills, including results orientation.
- Minimum of 5 years proven track record in designing visually engaging infographics on HIV, TB and STIs.
- Knowledge and/or understanding of the SANAC and its stakeholders.
- Excellent English language writing and editing.

7. Competencies and Special Skills Requirement

- Demonstrate strong written communication, analytical ability, and ability to rapidly integrate information from various sources.
- Knowledgeable of current SANAC activities including HIV, TB and STIs.
- Ability to deliver the requirements on time and be responsive to all communications from SANAC.
- Ability to work under pressure.

8. Timelines

The level of effort expected is from – TBC (**90 days**)

9. Criteria for Selection:

1. EVALUATION/ SELECTION CRITERIA

Evaluation will be split into 2 stages:

Evaluation Stage 1: Functionality- Written Proposal

- a) Only submissions that meet the technical specifications in all aspects as stipulated in these terms of reference will be considered.



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- b) Service Providers must obtain a minimum of 70 points out of 100 points to be evaluated further on price and BEE. Shortlisted service providers will be evaluated on Price & B-BBEE.

The award of the contract will be made to the service provider whose proposal has been evaluated and determined as follows:

Stage 2: Assessment of technical competency focusing on the ability to fulfil the required scope of work.

- c) Only candidates obtaining a minimum of (75%) out of a maximum 100 points on the evaluation will be considered for the Financial Evaluation (Price, B-BBEE).

CRITERIA	WEIGHT	SUB-CRITERIA	POINTS
Relevant Qualifications	20	Bachelor's Degree, (preferably Masters) in Public Health, Social Work, or related social science field, Nurse, or MD with experience in public health programme development.	20
Previous Experience	30	Post-qualification experience should have been in in developing strategic frameworks, Project Management or having completed similar assignment.	



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		references for the work done within the past 5 years.	
		< 3yrs Post qualification expérience	0
		.> 3- 5yrs Post qualification experience	10
		5 – 7yrs Post qualification experience	20
		>7yrs post Qualification experience	30
Methodology & Approach	40	Technical Proposal demonstrating ability to complete the assignment and produce a quality AYLHIV Implementation framework, detailed gap analysis report and Monitoring and Evaluation tool.	
		No project plan submitted	0
		Inadequate Methodology and project plan	10
		Methodology and project plan cover the minimum requirements	20
		Methodology and project plan adequately meet the requirements	30
		Methodology and project plan fully adequately meet the requirements with clear deliverable project plan and timelines	40



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Knowledge & Experience	10	Knowledge & experience of evidence of knowledge of HIV, STI & TB donor landscape with 3 written references	10
Total Points	100		

Evaluation Stage 2: Price and BEE

d) Bidders who obtain a minimum points of 70 points will be evaluated for price and BEE

Evaluation Stage 2: Price

Bidders who obtained 70 on Functionality will be evaluated on Price & BEE using preference point system of 80/20 as per the below table:

Preference Point system (80/20)	Weighting percentage (Must add up to 100 %)
Price	80% of 100 Points
BEE	20% of 100 Points
Total:	100%



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i. PRICE CALCULATIONS

A maximum of 80/20 point system has been allocated to this bid on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

ii. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6



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10. Supervision

The service provider will be supervised by the SANAC AYP Team and the AYLHIV Advisory Group

12. Application process

Application must reach the below mentioned person by **27 MARCH 2023** at **16H00**. Only electronic submission will be accepted.

13. Bid should be accompanied by the following documents:

1. Technical Proposal demonstrating ability to complete the assignment and produce quality AYLHIV Implementation framework, detailed gap analysis report and Monitoring and Evaluation tool.
2. Costing/ price quotation - Price proposals should include VAT and should be fully inclusive of ALL costs to deliver the outputs indicated in the terms of reference, with appropriate cost justification.
3. Project Leader and Staff CV
4. BEE and Tax Compliant pin
5. Three Reference letters in a similar project
6. Resent CSD Summary report (with active company registration status and Tax Compliant Status)
7. Successful bidder will be required to complete (SBD4, 8, 9 6.1 and General Condition of Contract)
8. A service provider / company profile

For bid submission enquiries, please contact beullah@sanac.org.za before the Closing date for the application is the 27 MARCH 2023 @ 16h00.

NB: Please indicate your ability, availability and daily rate to undertake the terms of reference above (including travel and daily subsistence allowance, if applicable). Applications submitted without a daily rate will not be considered.