



CLOSING DATE:	24 July 2023
CLOSING TIME	14h00PM
DESCRIPTION OF BID:	Terms of reference to appoint a service provider/consultant to conduct training for 250 community leaders in 5 Districts 5 school districts in the Eastern Cape (Buffalo City, Nelson Mandel Bay and Alfred Nzo) on HIV, and AIDS, TB and STIs and ISHP
Number of Service Providers	SANAC Trust to Appoint one (1) Service provider to work
RFP/ RFQ TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESSES:	
<ul style="list-style-type: none"> - Email address: Beullah@sanac.org.za - Copied: Mbali@sanac.org.za - Copied: nomfundo@sanac.org.za 	
Email submission is accepted for this request	

Terms of Reference

Training Community Leadership on CSE

SANAC is supporting the GIZ Multisectoral HIV Prevention Programme” (MHIVP) through the implementation of the Integrated School Health programme (ISHP). The ISHP is a comprehensive, and multi-sectoral response to addressing the health needs and vulnerabilities of learners aged 6 to 19 years in South Africa affected by or at risk of HIV infection. The ISHP is implemented in the Eastern Cape, in Buffalo City Metro, Alfred Nzo, and Nelson Mandela Bay. The ISHP contains the policy directives for the functions, structures and delivery of the school health services.

SANAC requests quotations from service providers to sensitise community leaders on HIV prevention, /CSE and the ISHP.

2. Overall Goal

The overall goal is to train 250 local community leaders from 5 school districts in the Eastern Cape (Buffalo City, Nelson Mandel Bay, and Alfred Nzo) through existing training materials. The training aims to sensitise and build awareness and knowledge on HIV Prevention, CSE, and the ISHP among School Governing Bodies to help build their knowledge and understanding of these issues.

3. Scope of Work

Resilient community structures play a pivotal role towards the improvement of HIV and health outcomes. As such, SANAC envisages to capacitate and empower communities and leaders with information and knowledge on HIV prevention and health issues. This sensitization training will help the leaders to have a better understanding of and advocate on HIV prevention/CSE and include information on the ISHP.

The service provider will use an existing training manual on CSE and include in that package information on the ISHP.

Tasks

- Develop and conduct and Pre and post evaluation questionnaires.

- Sensitise 250 community leaders, specifically the SGBs on CSE and the ISHP

The following activities will be carried out as proposed in the table below:

Activity	Timeline
Inception meeting	0,5
Preparation for training <ul style="list-style-type: none"> • Consolidate training material • Develop Pre-and Post questionnaires 	5 days
Conduct the trainings	5 days
Write final report of the trainings	1,5 days
Total	12 days

3. Expected Deliverables

The successful consultant/service provider will be expected to deliver the following:

- Develop pre and post sensitisation questionnaires
- Conduct awareness trainings on HIV and ISHP to community leaders.
- Compile report of the trainings

4. Qualification and Experience

The following is expected from applicants:

- Have at least 5 years' experience in the field of HIV, TB and STIs.
- Have undertaken work in training on HIV and CSE and health issues of young people.
- Have 5 experience in training on HIV prevention and demonstrate good experience in issues of HIV prevention, treatment and care.

5. Timelines

The consultancy is expected to be completed in 12 days spread between 25 July to 8 August 2023.

6. Selection

	Maximum scores
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<p>Experience of service provider team on training in HIV prevention, and Health issues among young people.</p> <p>CVs of training team</p> <p>1=<1 year</p> <p>2= 1-2 years</p> <p>3=3-4 years</p> <p>4= 5 years</p> <p>5= 6-10 years</p>	40%
<p>Demonstrated understanding of HIV prevention, treatment care and support demonstrated through work undertaken in this field.</p> <p>1=<1 year</p> <p>2= 1-2 years</p> <p>3=3-4 years</p> <p>4= 5 years</p> <p>5= 6-10 years</p>	40%
<p>Two reference letters of trainings conducted in similar field.</p> <p>1=<1 year</p> <p>2= 1-2 years</p> <p>3=3-4 years</p> <p>4= 5 years</p> <p>5= 6-10 years</p>	20%
Total	100

Email proposals to:

Beullah@sanac.org.za

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NB: Service providers to attach their Valid BEE Certificates, Tax Clearance Certificate, Certified ID Copies, Vat Registration Certificate where necessary, CIPC Registration documents. Failure to submit these will invalidate your proposal