



APPLICATION FORM FOR PROVINCIAL COORDINATOR POST

Guidelines for Completing this Form

- **Please complete ALL SECTIONS (A – F). Fields marked with an asterisk (*) are compulsory.**
- CSF sectors are strongly encouraged to identify and inform experienced and suitable individuals within their structures and networks to apply.
- Submit this completed form together with your CV, certified copy of ID certified copies of qualifications where applicable, and any other supporting documents.
- Only complete applications received by the stipulated closing date and time will be considered.
- Send your completed application form and supporting documents to nlcprojectrecruitment@sanac.org.za

SECTION A: POSITION AND CANDIDATE DETAILS

CSF Sector *	
Province*	
District / Locality *	
Full Name and Surname *	
ID / Passport Number *	
Contact Number*	
Email Address *	
Languages Spoken *	

SECTION B: SECTOR/ COMMUNITY AND ROLE SUITABILITY

1. Describe your experience coordinating programmes, campaigns or activities across a province, district network or multiple stakeholder structures.*



2. Give an example of how you have worked with government, civil society leadership, community structures or multiple sectors.*

3. How would you coordinate Sector Coordinators and Mobilisers to ensure implementation against agreed plans and timelines?*

4. Describe an implementation challenge you managed and the corrective action taken.*



5. Describe your experience compiling implementation plans, monthly/quarterly reports and supporting documentation.*

6. How would you ensure M&E information and supporting documentation submitted from the province are complete and reliable?.*

SECTION C: EDUCATION, TRAINING AND EXPERIENCE

Highest Qualification *	
Relevant Training / Certificates: *	
Number of Years of Relevant Experience*	
Current / Most Recent Role*	
Organisation / CSF Structure*	



SECTION D: REFERENCES

	Full Name	Organization/ Sector	Position	Relationship to the applicant	Contact No
1					
2					
3.					

SECTION E: CURRENT ENGAGEMENTS AND DECLARATION OF INTEREST

1. Are you currently employed, contracted, receiving a stipend or remunerated by another organisation, programme or donor-funded project? If yes, provide details.*

2. Do you currently hold a leadership, governance or decision-making role within a CSF structure? If yes, specify.*



3. Available for the full temporary contract period:*

Disclosure does not automatically disqualify an applicant. Information will be assessed to manage conflicts of interest, overlapping work obligations and programme accountability.

SECTION F: CANDIDATE DECLARATION

I declare that the information provided is true and correct. I understand that sector identification, nomination or endorsement does not constitute automatic appointment. I consent to relevant identity, reference, employment history and qualification verification where applicable. False or materially misleading information may result in disqualification or withdrawal/termination of appointment.

Candidate Name *	
Signature *	
Date *	