



Annexure A

Bid Number: RFP SANAC 001012026 B

THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT THE MID-TERM REVIEW OF THE NATIONAL STRATEGIC PLAN FOR HIV, TB, AND STIS 2023 – 2028.

Closing Date and Time: 20 August 2026 @ 16h00

Validity Period: 120 Calendar days after the closing date.

BRIEFING SESSION

Date:	N/A
Time:	N/A
Venue:	N/A
Compulsory:	N/A

BID DOCUMENTS MUST BE SUBMITTED ELECTRONICALLY TO THE FOLLOWING EMAIL ADDRESS:

tenders@sanac.org.za

Only email submissions will be accepted.

Please use the Bid number on the subject line.

All bidders who have previously applied are required to re-submit their applications.

ENQUIRIES:

Any clarification required by a bidder regarding the meaning or interpretation of the document or any aspect concerning the submission is to be requested **in writing to : tenders@sanac.org.za** by the **17 August 2026**.



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PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF SOUTH AFRICAN NATIONAL AIDS COUNCIL.

1 SUPPLIER INFORMATION

The following section must be completed by the bidder. Failure to do so may result in the offer being rejected.

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No



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[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVID (FOR EMES & QSEs) MUST BBE SUBMITTED IN ORDER TO QUALIFY FOR POINTS CLAIMED]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		☐ YES ☐ NO	
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			



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PART B TERMS AND CONDITIONS FOR BIDDING

1. SUBMISSION
1.1. All bids must be submitted on the official forms provided – (not to be re-typed) or in the manner prescribed in the bid document. 1.2. This bid is subject to the Preferential Procurement Policy Framework Act, 2000, and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract (SCC). 1.3. Submission of Bid responses Responses to Bid must be submitted before the closing date and time indicated on the cover page of the bid. Late bids will not be accepted for consideration. 1.4. The South African National Aids Council (SANAC) is not bound to accept any of the offers submitted and reserves the right to: 1.7.1 Reject bids that are not according to Specifications / Terms of Reference; 1.7.2 Request further information from any bidder after the closing date of the bid for clarity purposes; 1.7.3 Conduct site inspection/s to verify the infrastructure of bidders before final selection and award; 1.7.4 Not to award the bid if the bid price is not market related; 1.7.5 Not to award the bid to a bidder whose tax matters have not been declared by the SARS to be in order; 1.7.6 Reject a bid if the bidder has committed a proven corrupt or fraudulent act in competing for any contract; 1.7.7 Award the bid in totality to one or partially to more than one bidder. 1.7.8 Conduct reference / background checks on bidders and / or individuals to, among other things, verify information provided by a bidder, confirm a firm's existence and track record, identify its owners and affiliations or verify an individual's educational and professional credentials. 1.5. The South African National Aids Council may, prior to award of the bid, cancel the bid if: 1.5.1. Due to changed circumstances, there is no longer a need for the goods or services requested; 1.5.2. Funds are no longer available to cover the total envisaged expenditure; 1.5.3. No acceptable tenders are received;



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- 1.5.4. Due to material irregularities in the tender process.
- 1.6. Any effort or attempt by a bidder to influence the award decision in any matter may result in the rejection of the bid.
- 1.7. Costs incurred by the bidder in respect of attending any briefing / information / site visit / presentation will be borne by the bidder and the South African National Council will not be liable to reimburse such costs incurred by the bidder or his/her representative/s.
- 1.8. Cost incurred by the bidder in preparing and submission of any bid proposal will be borne by the bidder and the South African National Council will not be liable to reimburse such costs incurred by the bidder or his/her representative/s.
- 1.9. The South African National Aids Council shall on receipt of any proposal relating to this bid become the owner thereof and shall not be obliged to return any proposal.
- 1.10. The bidders shall indemnify the South African National Aids Council against all third-party claims of infringement of patent, trademark, or industrial design rights arising from the use of the goods or any part thereof by the South African National Aids Council.
- 1.11. Subcontracting: Tenderers or contractors must submit proof of subcontracting between the main tenderer and the subcontractor. Proof of subcontracting arrangement may include a subcontracting agreement between the main tenderer and the subcontractor.
- 1.12. The SANAC reserves the right to request final presentation only to the short listed bidders to the evaluation committee. The shortlisted service providers will be subjected to present their service offering in line with the bid requirements/scope of work. The SANAC might also conduct site visit to ensure the firm existence and validate the firm's proposed capacity/employees and administration office.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.



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NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

PART C DECLARATION BY BIDDER

I, in my capacity as hereby declare that I have read and understood the contents and conditions of this bid and certify that the information furnished is true and correct. I accept that, in addition to cancellation of a contract, action may be taken against me should the information provided prove to be false.

Signature:

Date:

Annexure B

General Conditions of Contract

In accordance with the Framework for Supply Chain Management [Section 76 (4) (c) of the PFMA] that was promulgated in Government Gazette Number 25767 on 5 December 2003 as Treasury Regulations, National Treasury is required to issue general conditions of contract and bid documentation for supply chain management.

This Request for Quotation and any contract emanating from this Request for Quotation are subject to the General Conditions of Contract (GCC) which were revised in July 2010.

The General Conditions of Contract (GCC) revised and issued by National Treasury in July 2010 are available on the website of National Treasury.

http://ocpo.treasury.gov.za/Resource_Centre/Legislation/General%20Conditions%20of%20Contract-%20Inclusion%20of%20par%2034%20CIBD.pdf



Annexure C

Bidder's Disclosure



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name).....

..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an



- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

Annexure D

Preference Points Claim Form in terms of the
Preferential Procurement Regulations 2022

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contributor		
Level 1	20	
Level 2	18	
Level 3	14	
Level 4	12	
Level 5	8	
Level 6	6	
Level 7	4	
Level 8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	



Annexure E

Pricing Schedule

NAME OF BIDDER:

1. PRICING SCHEDULE/S

(Please include your Quotation as well in your company letterhead- and Cost Breakdown)

1.1 **Item 1:** The appointment of a service provider to conduct the mid-term review of the national strategic plan for HIV, TB, and STIs 2023 – 2028, as per the TOR.

All prices must be in South African rand value and must be inclusive of VAT.

1.1.1 Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of VAT for the project. R.....

1.2 Period required for commencement of the project after acceptance of bid

1.3 Are the rates quoted firm for the full period of the project?

1.3.1 *If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.



TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT THE MID-TERM REVIEW OF THE NATIONAL STRATEGIC PLAN FOR HIV, TB, AND STIS 2023 – 2028.

1. Introduction

The South African National AIDS Council (SANAC) seeks to appoint a service provider with experience and knowledge to conduct a Mid-Term Review of the National Strategic Plan for HIV, TB, and STIs 2023 – 2028.

2. Background

The National Strategic Plan (NSP) for HIV, TB, and STIs 2023–2028 serves as South Africa's multisectoral roadmap towards elimination of the three epidemics as public health threats by 2030, while strengthening health and community systems. The NSP outlines four strategic goals, accompanied by measurable objectives, Key Performance Indicators, priority interventions, and resource requirements aimed at achieving epidemic control, reducing new infections, improving treatment outcomes, and addressing social and structural drivers.

By 2025/26, the NSP will reach its midpoint, making it critical to undertake a comprehensive Midterm Review (MTR). The MTR will evaluate the extent to which South Africa is on track to meet the NSP's 2028 targets and the 2030 global commitments, including the UNAIDS 95–95–95 targets, End TB Strategy, and the WHO Global Health Sector Strategy (GHSS) on STIs.

In alignment with global guidance on national strategic plan reviews, the MTR will provide an opportunity to reflect on implementation progress, assess the effectiveness of coordination and governance systems, analyse the relevance and efficiency of investments, strengthen accountability mechanisms, and inform strategic adjustments for the remaining period of the plan.

The review will be led by SANAC, in collaboration with its stakeholders: the National and Provincial Governments, the Civil Society sector, the Private Sector stakeholders, development partners, research institutions, and communities.

3. Purpose of the Midterm Review

The primary purpose of the MTR is to generate robust evidence to inform the refinement and reprioritisation of NSP implementation for 2025–2028.

Specific objectives include:

1. Assessing national and provincial progress towards achieving the NSP goals, objectives, and targets.
2. Evaluating the effectiveness, coverage, quality, and equity of priority HIV, TB, and STI interventions.



Terms of Reference / Specification

3. Identifying performance gaps, bottlenecks, and systemic weaknesses in programme delivery.
4. Reviewing multisectoral governance, accountability structures, and the functioning of SANAC platforms.
5. Evaluating adequacy and sustainability of financing for NSP for HIV, TB, and STIs 2023-2028 implementation.
6. Assessing integration of gender, human rights, key population needs, and community empowerment.
7. Providing evidence-based recommendations for course correction, investment optimisation, and accelerated progress.
8. Analysing emerging trends for applicable indicators.

4. Scope of Work

The service provider will undertake the following pieces of work, grounded in human rights and participatory approaches encompassing national, provincial, district, and community-level assessment, covering the following domains:

4.1. Epidemiological Analysis

- Review recent HIV, TB, and STI burden trends using the following (but not limited to) data sources and reports, the District Health Information System (DHIS), THEMBISA HIV Estimates, National Health Laboratory Services (NHLS), National Institute of Communicable Diseases (NICD), the 6th SA National HIV Prevalence, Incidence, Behaviour and Communication Survey (SABSSMV1) (2022) and 1st SA National Gender Based Violence Survey (2022) Human Science Research Council (HSRC), Intersections of Violence Against Women and Children: Disrupting Intergenerational Harm (Child Gauge 2025) and programme data.
- Analyse incidence, prevalence, mortality, Viral load testing uptake and gaps, viral suppression, ART disengagement trends, ART retention, TB Testing trends, TB treatment outcomes, STI case notification, STI treatment outcomes, and STI index partner referrals
- Assess geographical and population disparities, including key and vulnerable population groups.

4.2. Programmatic Performance

- Evaluation of biomedical interventions: prevention, ART, TB diagnostics, TB preventive therapy, drug-resistant TB, STI screening and treatment, Pre-Exposure Prophylaxis (PrEP), Voluntary Medical Male Circumcision (VMMC), condoms, HIV self-testing, and Prevention of Vertical Transmission of HIV.
- Review behavioural and social interventions, including Social and Behaviour Change Communication (SBCC), community mobilisation, and demand creation
- Assess- the structural and social interventions, efforts to address human rights, gender inequality, gender-based violence, poverty, and harmful social norms and



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practices, as well as availability and usage of tools to address treatment literacy and U=U information gaps.

4.3. Governance, Policy, and Coordination

- Review effectiveness of SANAC governance structures (Programme Review Committee (PRC), Technical Task Teams (TTTs), Technical Working Groups (TWGs), Civil Society Forum, Country Coordinating Mechanism (CCM).
- Intergovernmental alignment between national, provincial, and district AIDS councils.
- Effectiveness of M&E, reporting, accountability, and decision-making systems.
- Assessment of policy implementation, bottlenecks, and enabling environment.

4.4. Health Systems Strengthening

- Human resources for health and workload distribution.
- Laboratory capacity, turnaround times, and commodity security.
- Supply chain performance, stock-outs, and distribution challenges.
- Integration of services, including HIV/TB/STI co-management.
- Digital health systems, data quality, and surveillance capacity
- Infrastructure adequacy and service delivery models.

4.5. Community Systems Strengthening

- Role of civil society sectors in NSP implementation.
- Community-led monitoring, advocacy, demand creation, and accountability.
- Engagement of key populations and PLHIV networks.
- Stigma, discrimination, and rights-based barriers to access.

4.6. Financing and Resource Mobilisation

- Review budget allocations, expenditures, donor contributions, and financing gaps.
- Efficiency and cost-effectiveness of investments.
- Alignment of financial flows with NSP priorities.
- Sustainability analysis and risk assessment.

5. Methodology

The Mid Term Review for the NSP will apply a participatory, mixed-methods approach aligned with national and international guidance.

5.1. Desktop Review

- Analysis of national reports, policies, guidelines, surveillance data, Global Fund (GF) and PEPFAR reports, provincial implementation reports, modelling data, and academic publications.



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- Review of NSP M&E Framework, Key Performance Indicators (KPIs), annual performance plans, and financial records.

5.2. Quantitative Analysis

- Indicator trend analysis from 2018–2025.
- Cascade analysis (HIV Testing Services, ART, TB care cascade, PrEP cascade).
- Provincial comparisons and equity analysis.
- Modelling using THEMBISA Estimates, Spectrum, or relevant epidemiological tools.
- Budget and expenditure analysis (NASA or public expenditure reviews).

5.3. Qualitative Data Collection

- Virtual and/or In-person Key Informant Interviews with government departments, private sector, SANAC sectors, provincial and district AIDS councils, development partners, community structures, and implementers.
- Virtual and/or in-person Focus Group Discussions with key populations, PLHIV, youth, women, and frontline healthcare workers.
- Virtual and in-person consultations with national TWGs and TTTs.

5.4. Triangulation and Synthesis

- Integration of epidemiological, programmatic, financial, and qualitative evidence.
- Identification of patterns, gaps, best practices, and risks.

5.5. Validation

- Presentation of preliminary findings to SANAC and stakeholders.
- Incorporation of feedback.
- Final validation workshop.

6. The Expected Deliverables

1. Inception Report
Detailed implementation plan, tools, and data collection strategy.
2. Comprehensive Desk Review Report
Summary of baseline and current performance across NSP Goals.
3. Quantitative Analysis Report
Indicator trends, modelling results, cascade analyses, and gap assessments.
4. Qualitative Synthesis Report
Stakeholder insights, barriers/ challenges, enablers, and related factors.
5. Draft Midterm Review Report
Full integration of findings, analysis, and recommendations, aligned to provincial outcomes (provincial and integrated)



Terms of Reference / Specification

6. Final Midterm Review Report (MS Word and PDF) Edited, formatted, and approved.
7. Executive Summary Concise summary of findings (≤10 pages).
8. Stakeholder Presentation Technical briefing slides for national dissemination.

7. Experience and Qualifications

SANAC intends to contract a service provider, or organisation, or consultant with extensive experience, and the team should collectively demonstrate expertise in:

- Public health, epidemiology, HIV/TB/STI programming
- Health economics and financing
- Monitoring and evaluation
- Qualitative and quantitative research methodology
- Governance, policy analysis, multisectoral coordination
- Gender, human rights, and key population programming
- Experience with national reviews, NSP development, or PIP development

8. Reporting and Management Structure

The lead consultant will report to the SANAC Secretariat through the Executive Manager: NSP Implementation, with support from the Strategic Information Unit. SANAC will provide oversight through a designated MTR Steering Committee. Additionally, the team or selected service provider will give bi-weekly progress updates and submit all tools and outputs to SANAC.

9. Timeframe

The Mid Term Review is expected to be completed over a period of four to five months from the date of signing the contract.

10. EVALUATION PROCESS

The Bid will be evaluated in 3 stages as mentioned below:

- **Stage 1: SCM Administrative requirements.**
- **Stage 2: Technical / Functional evaluation.**
- **Stage 3: Price and Specific Goals.**

Stage 1: SCM Administrative requirements



Terms of Reference / Specification

Bids received will be verified for completeness and correctness. SANAC reserve the right to accept or reject a Bid based on the completeness and correctness of the documentation and information provided.

Bidders are to ensure that they submit the following documentation with their bid.

Document	Comments	Compulsory/Non-Compulsory
SBD 1 Invitation to bid	Completed and signed	Compulsory
SBD 3.3 for Pricing Schedule	Compulsory, Bidder must also attach a quotation	Compulsory
SBD 4 (Bidder's Declaration)	Completed and signed	Compulsory
SBD 6.1 (Preference Points Claim Form)	Completed and signed if points are claimed	Compulsory if points are claimed
CSD Summary Report	Bidders tax matters must be in order	Compulsory
BBBEE Certificate	Valid and compliant original B-BBEE and/or certified copies of Sworn Affidavit must be submitted for any points claimed	Compulsory if points are claimed

Bidders who comply with the above requirements will be considered for further evaluation

Stage 2: Technical / Functional evaluation

The proposals will be evaluated on functionality. An evaluation panel will allocate points in respect of functionality according to the criteria set out on the functionality table.

ELEMENT	Rating	Maximum Score	Total
Detailed technical proposal demonstrating a clear process and methodology with intermediate and final outputs, identified timeframes/milestones, and management of the activities for delivering high-quality products in line with the ToRs: • Clear methodology =20 points • Clear and reasonable timeframes and milestones (Gantt chart) = 10 points.		40	



Terms of Reference / Specification

ELEMENT	Rating						Maximum Score	Total
Evidence of quality products, in line with the TORs = 10 points.								
Demonstrated experience and knowledge in interpreting policy conducting program reviews , and or evaluations in relation to HIV, TB, and STIs response in South Africa through submission of reports. - No relevant document of previous work = 0 point, 1 relevant document of previous work = 10 points, 2 relevant documents of previous work = 15 points, 3 relevant documents of previous work = 20 points, 4 relevant documents of previous work = 25 points 5 or more relevant documents of previous work = 30 points							30	
Qualification and public health experience: Team lead and two support members: Master's degree in public health, Epidemiology, Social Sciences, Biostatistics, Health Economics, Humanities, or other relevant fields) - No experience/ No qualification/qualification not relevant or less than 1-year relevant HIV/TB & STIs experience = 0 Points - Master's degree with 1 to 2 years' relevant HIV/TB experience = 5 points - Master's degree with 3 to 4 years'							20	



Terms of Reference / Specification

ELEMENT	Rating						Maximum Score	Total
relevant HIV/TB & STIs experience = 10 points. • Master's degree 5 to 6 years' relevant HIV/TB & STIs experience = 15 points. • Master's degree 7 to 10 years' relevant HIV/TB experience = 20 points.								
Verified and contactable references of similar work done (3 references) on company letterheads. Contact details (email and Tel/Cel number of reference to be included) Score: • 0 = 0 References/ reference not of similar work • 3 points = 1 reference • 6 points = 2 references • 10 points = 3 references or more							10	
Functionality Stage							100	

Bidders who obtained 70 on Functionality will be evaluated on Price & Specific goals.

Stage 3: Price and Specific and specific goals.

Points for this bid shall be awarded for:

- Price; and
- Specific Goals (Refer to Annexure D: Preference Points Claim Form).

The maximum points for this bid are allocated as follows:

i. Price Calculations

	POINTS
Price	80
Specific goals (BEE claim points)	20
Total points for Price and Specific Goals	100

A maximum of 80/20 point system has been allocated to this bid on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

ii. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0



11. Payment schedule for the task

- The payment will be made as follows:
 - 1st instalment – 25% (after delivering the Inception Meeting Report).
 - 2nd instalment – 50% (after delivering the 1st Draft of the 5 x Deliverables); and
 - Final instalment – 25% (after submission of Final Deliverables)

12. Conditions

- The Service Provider selected will be governed by and subject to SANAC Terms and Conditions for the individual contract.
- Travel and costs associated with consultations will be covered by the service provider.
- The Service Provider will use his/her own equipment, including a computer, to produce deliverables.
- All communications shall be done through available channels and SANAC-recommended virtual platforms.
- Only submissions that meet the technical specifications in all aspects as stipulated in these terms of reference will be considered. Service Providers must provide all the documentation as specified below.

13. Due Diligence

The South African National Aids Council reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include site visits, reference checks and requests for additional information.

14. Documents for submission

Section	Title
1.	Technical Proposal demonstrating ability to complete the assignment and produce a quality document as per the scope of work detailed above
2.	Quotation - Price proposals should include VAT and should be fully inclusive of ALL costs to deliver the outputs indicated in the terms of reference, with concise budget notes, including travel costs
3.	Evidence of having completed similar assignments (must include reports of reviews and or evaluations conducted in relation to HIV, TB, and STIs response in South Africa)
4.	Evidence of having completed a similar assignment (must include at least three reference letters on company letterheads)



Terms of Reference / Specification

5.	The CVs, and qualifications of the proposed team to undertake the work (e.g. Team leader, M&E manager) all individuals to be involved in the assignment).
6.	SCM administrative requirements.