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VAT No: 496 026 5751

BID/RFQ NUMBER:	RFQ01072026
CLOSING DATE:	29 July 2026 **(Closing date extended to the 04 August 2026 @ 16h00 PM)**
CLOSING TIME	16:00 PM
DESCRIPTION OF BID:	**TERMS OF REFERENCE FOR A SERVICE PROVIDER : Access to HIV and TB cash paying patients' data; (Request for Quotation)**

- RFQ AND ENQUIRIES TO BE EMAILED TO THE FOLLOWING EMAIL ADDRESS: rfq@sanac.org.za
- Proposals must be submitted by email by no later than 16h00pm on 29 July 2026 **(Closing date extended to the 04 August 2026 @ 16h00 PM)**
- Only proposals submitted by email to rfq@sanac.org.za will be accepted and reviewed – no late proposals will be reviewed.
- Please use reference: " **HIV and TB Cash Paying Patients Data"** in the email subject line.
- Address to be put on the Quote:

SANAC, Second Floor, Block B, Lakefield Office Park, 272 West Avenue, Centurion, Pretoria, VAT no: 496 026 5751

TERMS OF REFERENCE FOR A SERVICE PROVIDER

Services of an experienced service provider to develop an agile online platform accurately mine, collate and report on aggregated HIV and TB cash paying patients data aligned to the National Department of Health National Indicator Data Set (NIDS). The indicators should be disaggregated by specific indicators, provinces, districts, gender, age-groups, and specific time periods (months, quarters, and calendar years)

(Request for a quotation)

I – Background

SANAC leads in the coordination, monitoring, evaluation, and development of five-year National Strategic Plans (NSP) for H*uman Immunodeficiency Virus* (HIV), Tuberculosis (TB) and Sexually Transmitted Infections (STIs) in the country. In March 2023, the South African Cabinet approved the most recently developed fifth series of the National Strategic Plan (NSP) 2023-2028, for implementation from April 2023 to 31 March 2028. The new NSP 2023 has four Goals, namely:

Goal 1: Break down barriers to achieving solutions for HIV, TB and STIs.

Goal 2: Maximise equitable and equal access to services and solutions for HIV, TB and STIs.

Goal 3: Build resilient systems for HIV, TB and STIs that are integrated into systems for health, social protection, and pandemic response.

Goal 4: Fully resource and sustain an efficient NSP led by revitalised, inclusive and accountable institutions.

South Africa is a signatory to the United Nations series of Political Declarations on HIV and AIDS (2002, 2006, 2011, and 2016), the most recent one adopted in June 2021 and linked to the Sustainable Development Goals. The Political Declarations are linked to specific milestones. The cornerstone strategy for reaching these milestones is the 95-95-95 target, which requires countries to ensure that by the end of 2025, 95% of people living with HIV know their HIV status; 95% of people who know their HIV status are receiving antiretroviral treatment, and 95% of people on treatment have a suppressed viral load.

By August 2025, the country was at 96-79-96, in terms of the 95-95-95 targets. This implies that the country achieved the first 95 but is struggling to retain people on treatment. In terms of absolute numbers, 7 790 871 people knew their HIV status by August 2025, while 6 143 443 people were receiving antiretroviral treatment. To achieve 95-95-95 targets, South Africa must increase the number of clients on ART by 1 206 871. Provincial HIV Treatment cascades also depict similar trends.

Similarly, South Africa has a high burden of TB along with multi-drug-resistant TB (MDR-TB) and TB/HIV co-infection. With a population of over 60 million, it is among the eight countries contributing to two-thirds of global TB cases. South Africa is among the eight countries contributing to two-thirds of global TB cases.

In 2018, TB incidence was 520 per 100 000 people. Having achieved a 36% reduction in TB incidence from 2015 to 2020, South Africa was classified among the six high TB burden countries that achieved the 2020 End TB Strategy milestone of a 20% reduction in TB incidence rate. However, TB remains the leading cause of death from communicable diseases, with an estimated 61 000 people dying of TB in 2020. Of those, 31 000 were living with HIV. The TB epidemic is driven by low socio-economic status, high TB/HIV co-infection, delayed health seeking behaviour as well as a high burden of undiagnosed disease in communities, among other factors. (Adaptation and implementation of WHO's multisectoral accountability framework to end TB (MAF-TB): Best practices)

II – Scope of work

SANAC seeks to engage a Service Provider to work closely with the SANAC Strategic Information Unit to:

- Comprehensively map out the service points offering HIV and TB services to cash paying patients.
- Identify data collection tools used by this service provider or a central repository which collates this data.
- Create necessary relationships with the data custodian(s) and facilitate the process of getting data sharing agreements in place.
- Create a comprehensive data flow process (Preferably automated) from all identified data sources.
- Develop an interactive secured web-based platform as an interface to access this data.
- Package the data in form of indicators and ensure alignment with the National Department of Health National Indictor Data Set indicator definitions.
- Create standard reports on the online platform and have the option to avail data in its raw format for additional processing and analysis.
- The platform to support automated data extraction processes to support extraction to other platforms (Optional).
- Develop a standard operating procedure document (maximum 2 pages) on how to navigate the online platform.
- Conduct specific training for SANAC Strategic Information staff and selected stakeholders on how to navigate the online platform

III – Service Provider Objectives and Expected Results

- **Overall Objective:**

It is against this background that SANAC is seeking the services of an experienced service provider to develop an agile online platform accurately mine, collate and report on aggregated HIV and TB cash paying patients data aligned to the National Department of Health National Indicator Data Set (NIDS). The indicators should be disaggregated by specific indicators, provinces, districts, gender, age-groups, and specific time periods (months, quarters, and calendar years).

- **Specific Objectives:**

  - To create a data collation tool that will integrate with existing major data collection tools used by private sector service providers offering HIV and TB services to cash paying patients.
  - To process collated data and package it in form of interactive reports/dashboards guided and aligned to the National Department of Health data guidance and definitions.
  - To create built in standard reports as per SANAC definition
  - To establish and sustain necessary relationships to ensure smooth flowing of this comprehensive data from source to the collation tool.
  - To available raw data for further data analysis and integration to other systems like SANAC Situation Room.
  - To avail back-end access to the system to support/enable automated data extraction processes

Deliverables:

The Service Provider to develop an agile online platform to ensure access to HIV and TB cash paying patients' data disaggregated according to provinces, districts, five-year age groups, gender, and specific time periods (monthly, quarterly, and annually), including ensuring access to such data from 1 April 2026 to 31 March 2027.

EVALUATION PROCESS

The RFQ will be evaluated in 3 stages as mentioned below:

- Stage 1: SCM Administrative requirements.
- Stage 2: Technical / Functional evaluation.
- Stage 3: Price and BEE.

Stage 1: SCM Compliance requirements

Bidders must provide the following documents:

1.	Valid Tax Pin , bidders tax matters must be in order.
2.	Valid B-BBEE Certification/affidavit, if points are claimed.
3	Recent CSD summary report.
4.	Completed SBD Forms (SBD 4 & 6.1)

Stage 2: Technical / Functional Evaluation

Functional evaluation criteria – Written proposal

The following Functionality Criteria will apply to this bid:
Only those bidders who score a minimum score of 70 points in respect of the following functionality criteria will be recommended for short listing. 100 points are allocated for functionality.

IV. EVALUATION CRITERIA

Weight	Evaluation Criteria	Points Allocation
55 Points	Technical proposal demonstrating a **clear process** and **methodology** for developing an optimally functional agile platform **depicting HIV and TB cash paying patients' treatment data** with required **disaggregation**, as per the Terms of reference	
	○ Submission of a detailed user requirement/ similar document demonstrating a full understanding of SANACs requirements.	10 Points
	○ Submission of detailed proposed solution including the approach on ensuring comprehensiveness and smooth flowing of required data.	20 Points
	○ Clearly define the Extraction, Transformation and Load processes, considering potential multiple systems to pull data from, including data sources.	15 Points
	○ Clear definition of how the data is going to be aligned with the National Department of Health Systems.	10 Points

Weight	Evaluation Criteria	Points Allocation
20 Points	Develop a methodology outlining the project approach, with specific focus on the following areas:	
	○ Mapping and Identification of the critical data sources/points	3 Points
	○ Stakeholder Engagement, data exchange and sharing agreements	2 Points
	○ Data flow processes	3 Points
	○ Data Quality Assurance	3 Points
	○ Alignment with the countries data governance policies	3 Points
	○ Alignment with already defined HIV and TB national data sets	3 Points
	○ Proposed data exchange method(s) with SANAC	3 Points

15 Points	Demonstrated experience of ensuring consistent **data access** to SANAC, as per SANAC's requirements, including ensuring **data security** and **integrity** and consistent **data access from reliable data sources**. o Plans to ensure controlled access will be ensured to the developed platform. o Clear depiction of data security plan, ensuring that the is secured at rest and in transit. o Rollout and user training plan	5 Points 5 Points 5 Points

Weight	Evaluation Criteria	Points Allocation
10 Points	**Experience and qualifications** o Bachelor's degree of masters in relevant fields as per TOR o 0 to 2 years' experience in human data science o Plus 2 to 5 years' experience in human data science o Above 5 years' experience in human data science	2 Points 2 Points 3 Points 3 Points

V– Conditions for Service Provider

Duration of work:
August 2026 to 31 March 2027

- The proposal should include a streamlined monthly, quarterly, and annual for the duration of the project.

- **Management of Service Provider:** The service provider will work under the overall guidance of the SANAC Strategic Information (SI) Unit, with technical and coordination led by the SI Unit Manager.

Profile of the Service Provider

- **Competencies:**
  - Monitoring and Evaluation of AIDS programmes
  - Background in and knowledge of the South African National HIV/AIDS response
  - Knowledge of the HIV space in terms of trends and actual performance.

- **Experience and qualifications:**

  - The service provider should have personnel with at least a bachelor's degree, but a master's is preferred in the following fields: Pharmacy, Public Health, Medicine, Nursing, or other related areas.
  - At least 5 years of relevant work experience in human data science.
  - Desirable: Understanding/experience in Strategic Information, Monitoring and Evaluation, data management and processing related treatment data for both HIV & TB.
  - A minimum of 5 years of proven experience in working in projects dealing with processing Big-Data, data extraction, data transformation and Load processes.
  - Proven experience in working with multiple data systems and multiple data sources.
  - Proven experience in conducting intense data cleaning processes (including robust deduplication processes).
  - Experience working with poorly captured or collected data from multiple systems collecting data differently (no common/standard definition of variables).
  - Experience in working with health related (especially HIV and TB) data will be added advantage.

Stage 3: Price and BEE

Bidders who obtained 80 on Functionality will be evaluated on Price & BEE using preference point system of 80/20 as per the table below:

Preference point system (80/20)	Weighting percentage (Must add up to 100 %)
Price	80% of 100 Points
BEE	20% of 100 Points
Total:	100%

i. Price Calculations

A maximum of 80/20 point system has been allocated to this bid on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where
Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration Pmin = Price of lowest acceptable bid

ii. Point awarded for BBE status level of contributor

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

PROPOSAL FORMAT

i. **Annexure A:** Technical Proposal demonstrating ability to execute the required assignment and ensure consistent access to the required data over the expected period, as per the terms of reference.

ii. **Annexure B:** Summary of experience, please attach Curriculum Vitae (CVs) of proposed members, where applicable. CVs should reflect similar assignments undertaken, including the magnitude of the assignments and at least three reference letters or other means of verification.

iii. **Annexure C:** Pricing information. Price proposals should include Value Added Tax (VAT) and should be fully inclusive of ALL costs to deliver the outputs indicated in the terms of reference. Budgets notes should be included to justify cost items.