2nd Floor, Block B Lakefield Office Park, 272 West Avenue, Die Hoewes, Centurion, 01574, Tel: +27 012 748 1000

VAT No.: 496 026 5751

RFQ NUMBER:	**RFQ002112026**
CLOSING DATE:	**13 November 2026**
CLOSING TIME	**16:00**
DESCRIPTION OF BID:	**CONSULTANCY TO SUPPORT THE DEVELOPMENT OF COSTED PROVINCIAL IMPLEMENTATION PLANS WITH M&E FRAMEWORK FOR GLOBAL ALLIANCE TO END AIDS IN CHILDREN BY 2030**

- Bidders who previously submitted applications are required to re-apply.
- Proposals must be submitted by email by no later than 16h00pm on 13 November 2026.
- Only proposals submitted by email to: rfq@sanac.org.za will be accepted and reviewed– no late proposals will be reviewed.
- Please use the reference "***GA Implementation Plans Consultant*** "in the email subject line.
- Address to be put on the Quote: SANAC, Second Floor, Block B, Lakefield Office Park, 272 West Avenue, Centurion, Pretoria, VAT no: 496 026 5751

TERMS OF REFERENCE

CONSULTANCY TO SUPPORT THE DEVELOPMENT OPROVINCIAL IMPLEMENTATION PLANS WITH M&E FRAMEWORK FOR THE GLOBAL ALLIANCE TO END AIDS IN CHILDREN BY 2030

1. BACKGROUND

The widening gap in HIV response between children and adults has forced the global community to refocus its efforts on ensuring that no child living with HIV is left behind on treatment by the end of the decade and to prevent new HIV infections in children. This resulted in the announcement of the Global Alliance to End AIDS in Children by 2030 initiative at the International AIDS Conference in Montreal, Canada, in 2022, followed by the official launch in Dar es Salaam, Tanzania in February 2023. The paediatric HIV treatment programme in South Africa has grown exponentially since 2004, however, despite the impressive reduction in mother to child transmission and scale-up of treatment programs to date, the antiretroviral therapy (ART) coverage of children remains unacceptably low at an estimated 70% compared to 84% of female adults in April 2026.

Since the Global launch, South Africa established a Global Alliance Country Team and Technical Working Group (TWG) that developed a Global Alliance National and 4 provincial plans, supported by a consultant writer. The Global Alliance National Plan was launched on World AIDS Day Commemoration 2023, by the Deputy President of South Africa, in KZN Province followed by Eastern Cape launch in 2024 and Gauteng in 2025. The plans seek to address inequalities with regards to HIV response in children and scale up access to HIV testing and treatment services for children in South Africa.

2. OBJECTIVES OF THE CONSULTANCY

Through the funding from the National Lottery Commission a consultant will be contracted on behalf of the South African Global Alliance Country team to support the development of 5 Provincial Plans inclusive of a monitoring and evaluation framework.

3. DELIVERABLES

The main expected deliverables are:

- 5 provincial plans of the Global Alliance to end AIDS in Children by 2030 for each of the following provinces; **Limpopo, Northwest, Northern Cape, Western Cape and Free State**
- Monitoring & Evaluation Plans of with clear goals, objectives, activities.

4. SCOPE OF WORK

- Inception meetings with core provincial teams: explain GA Plan, gain buy-in for process, brainstorm with stakeholders across 4 pillars and preliminary planning for stakeholder engagement meeting.
- Situational analysis of provincial data related to the 4 pillars of Global Alliance.
- Virtual meeting with the core provincial team: feedback on situation analysis and refinement of plan and objectives for multi-stakeholder meeting at provincial level
- Undertake 5 brainstorming consultation sessions to identify pillar priorities towards the development of localised plans.
- Consolidate the identified priorities and circulate comments soliciting further inputs into the plan.
- Develop a draft monitoring and evaluation framework including indicators and reporting timelines.
- Circulate a draft monitoring and evaluation framework and synthesize comments and integrate into the provincial plan.
- Conduct a final validation of the provincial plans process.
- Liaise with design, printing and layout company as needed.

5. EXPECTED DELIVERABLES

- Inception report covering all 5 provinces.
- 5 print-ready Provincial Global Alliance plans with a monitoring framework.
- Power-point presentation – summary for each plan

6. CONSULTANCY TARGETED LEVEL OF EFFORT

- The consultant is expected to perform this work within a period of 3 months commencing at signing of the service contract (Estimated project period- December 2026 to February 2027).
- This timeline allows for the provincial consultations and interaction including the provincial plan validation process.

6. CONSULTANT ASSIGNMENT MANAGEMENT ARRANGEMENTS

The Consultant will be contracted through SANAC and under the specific technical guidance of the South Africa Global Alliance Technical Working Group (TWG) and the focal person from the Provincial Council on AIDS/ the Provincial Department of Health.

7. QUALIFICATIONS

7.1 EDUCATION

Advanced University Degree at minimum Master´s level or equivalent in Public Health, Social Sciences, Epidemiology, Demographic Studies, or another field related to the responsibilities.

7.2 EXPERIENCE

- Seven years or more of professional experience in a relevant field within Public Health, Nursing, health, system strengthening and HIV) in the public or private sector with increasing responsibilities
- In-depth understanding of paediatric/adolescent and Women's health and programming.
- Good understanding of the National Strategic Plan on HIV, AIDS, STIs and TB 2023-2028, UNAIDS 95-95-95 goal and National Development Plan 2030
- Project management experience, including program design and execution as well as
- monitoring and evaluation.
- Strong strategic and problem-solving skills, including excellent analytical and quantitative skills.
- Strong writer, facilitator, and oral communicator able to explain complex concepts to a variety of audiences.
- Ability to work independently, self-motivated and propose new initiatives.
- Ability to handle multiple tasks simultaneously and quickly adapt to changing priorities.
- Full proficiency in Microsoft Word, Excel, and PowerPoint.
- Excellent Stakeholder Engagement and Facilitation Skills as well as the ability to effectively interact with diverse groups of people such as Government, Civil Society, Partners, etc. at National and sub-national levels.
- Good understanding of the National Strategic Plan on HIV, AIDS, STIs and TB 2023-2028, The Global Alliance to end AIDS in children by 2030, UNAIDS 95-95-95 goals, the National Development Plan 2030 and Sustainable Development Goals 2030.

8. LANGUAGES

Essential: Advanced level of English

9. BUDGET

Consultancy fee is based on qualifications and work experience aligned to standard SANAC consultancy rate for national consultants.

10. EVALUATION CRITERIA

The selection of the best offer will be based on the combined scoring method.
The RFQ will be evaluated in 3 stages as mentioned below:

Stage 1: SCM administrative requirements
Stage 2: Technical / Functional Evaluation

Stage 3: Price and BEE

Stage 1: SCM Administrative Requirements

Bidders must provide the following documents:

1.	Valid B-BBEE Certification/affidavit, if applicable.
2.	Recent copy of CSD report.
3.	Valid Tax Pin / TCC certificate
4.	Completed SBD Forms (SBD 4 & 6.1)

Stage 2: Technical /Functionality

- Proposals will first be evaluated on technicality/ functionality. An evaluation panel will allocate points in accordance with the criteria and scoring methodology set out below.
- A bidder must obtain a minimum of 70 points out of 100 points for functionality to proceed to Stage 3 of the evaluation.

Evaluation Criteria	Maximum scores
1.Technical Proposal, Understanding of the Assignment, Methodology and Workplan A detailed technical proposal demonstrating a clear understanding of the Terms of Reference and a practical, feasible methodology for delivering the required outputs. • **Poorly addressed:** The proposal demonstrates little or no understanding of the assignment. The methodology is unclear, incomplete or inappropriate, with limited consideration of the required activities and deliverables. The proposed workplan is absent or unrealistic. = 0 • **Addressed but with limitations:** The proposal demonstrates a basic understanding of the assignment but important elements of the scope of work are inadequately addressed. The methodology lacks sufficient detail, and the workplan/timelines require significant improvement= 10 • **Adequately addressed:** The proposal demonstrates a satisfactory understanding of the assignment and provides a reasonable methodology addressing the main requirements of the TOR. The workplan and timelines are generally achievable = 20 • **Adequately addressed with advanced understanding in some areas:** The proposal demonstrates a strong understanding of the assignment and provides a well-	40

developed methodology addressing most requirements. The approach demonstrates good consideration of stakeholder engagement, consultation, M&E, costing and validation, with generally realistic timelines = 30 • **Extensively addressed:** The proposal demonstrates an excellent and comprehensive understanding of the assignment. The methodology is detailed, coherent, practical and clearly linked to the required deliverables. It demonstrates a strong approach to provincial consultation, stakeholder engagement, situational analysis, M&E, costing, validation and finalisation, supported by a clear and achievable workplan and timelines =40	
2. Relevant Professional Experience and Knowledge Demonstrate relevant professional experience and knowledge in Public Health, health systems strengthening, HIV programming and, preferably, HIV programming for children and adolescents and/or Global Health. • No relevant knowledge or experience in Public Health, health systems strengthening, HIV in children and adolescents and/or Global Health consulting; or less than 1 year of relevant experience = 0 • Limited relevant knowledge and experience, with 1-2 **years** of relevant professional experience= 05 • Some relevant knowledge and experience, with **3-4 years** of relevant professional experience= 10 • Relatively strong relevant knowledge and experience, with **5–6 years** of relevant professional experience, including demonstrated exposure to HIV programming and/or health systems strengthening= 20 • Extensive relevant knowledge and experience, with **7 years or more** of relevant professional experience, including demonstrated experience in Public Health, health systems strengthening, HIV in children and adolescents and/or Global Health consulting= 30	30
3. Qualifications Consultant to possess a qualification in Public Health, Social Sciences, Epidemiology, Demographic Studies or another relevant field. • No relevant qualification = 0 • Relevant Diploma or Bachelor degree- 05 • Relevant Master's degree -10 • Relevant Doctoral qualification- 20	20
4. Contactable References on similar assignments Provide reference letter from previous clients with contact details including telephone and email address. • No reference letter provided - 0, • One verified and contactable reference letter demonstrating experience in similar work = 06 • Two or more verified and contactable reference letters demonstrating experience in similar work=10	10

Total	100

Minimum Threshold

Only bidders who obtain a minimum of 70 points out of 100 points for functionality will proceed to Stage 3 of the evaluation.

Stage 3: Price and B-BBEE

Bidders who obtained 70 on Functionality will be evaluated on Price & BEE using preference point system of 80/20 as per the below table:

Preference point system (80/20)	**Weighting percentage** ***(Must add up to 100 %)***
Price	**80% of 100 Points**
BEE	**20% of 100 Points**
Total:	**100%**

Price Calculations

A maximum of 80/20 point system has been allocated to this bid on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

2nd Floor, Block B Lakefield Office Park, 272 West Avenue, Die Hoewes, Centurion, 01574, Tel: +27 012 748 1000

VAT No.: 496 026 5751

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

EMAIL PROPOSALS TO: rfq@sanac.org.za

Copy Mbali@sanac.org.za;

Summary of what submission must include: -

1. Brief proposal
2. Detailed quotation for the work
3. The CVs of the proposed consultant with contactable references to undertake the work.
4. Completed SBD Forms (SBD 4 & 6.1)
5. TCC Pin/ Certificate
6. Valid B-BBEE Certification/affidavit, if applicable.
7. Recent copy of CSD report

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
……
……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
……
……

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;
3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contributor		
Level 1	20	
Level 2	18	
Level 3	14	
Level 4	12	
Level 5	8	
Level 6	6	
Level 7	4	
Level 8	2	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

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